



## APICIA RESERVATION REQUEST FORM #1

### Lender Information

Name of Lender: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax # \_\_\_\_\_

E-mail: \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Applicant Information

Name of Applicant: \_\_\_\_\_ *(must be first-time homebuyer)*

Name of Co-Applicant: \_\_\_\_\_ *(must be first-time homebuyer)*

### Additional Information

Property Address: \_\_\_\_\_

Estimated Closing Date: \_\_\_\_\_

### Lender Certification

I certify that the total amount of assistance needed from the APICIA Program for the above-referenced borrower(s) is \$ \_\_\_\_\_.

I certify that the total annual household income from the above-referenced borrower(s) is \$ \_\_\_\_\_, which is less than 80% of the area median income for a household of \_\_\_\_\_ *(insert number of persons who will occupy the property)* in \_\_\_\_\_ County, Oregon.

I certify that the borrowers have attended the APICIA Homebuying Fair \_\_\_\_\_ (year) and the APICIA sponsored HUD approved Homebuying Seminar (date attended \_\_\_\_\_ Include proof of certificate).

\_\_\_\_\_  
Name and signature of Lender

Fax to 503-530-8421 or e-mail to [contact@apicia.org](mailto:contact@apicia.org)

### Reservation Confirmation

*(To be completed by APICIA staff)*

Reservation Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Authorized by: \_\_\_\_\_

Amount = \$ \_\_\_\_\_

Applicant's Name & Account #: \_\_\_\_\_

*(for internal use only)*